

PLAN OF COOPERATION

Between the County of Orange/Orange County Operational Area

And

The Orange County Rescue Mission/OperationOC

BACKGROUND

On February 28, 2003, the President issued Homeland Security Presidential Directive (HSPD)-5, which directs the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). According to HSPD-5:

This system will provide a consistent nationwide approach for Federal, State, and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, and local capabilities, the NIMS will include a core set of concepts, principles, terminology, and technologies covering the incident command system; multiagency coordination systems; unified command; training; identification and management of resources (including systems for classifying types of resources); qualifications and certification; and the collection, tracking, and reporting of incident information and incident resources.

Among the core principles of NIMS is the development of mutual aid agreements, to include agreements with private sector and non-governmental organizations. The Orange County Rescue Mission/OperationOC has been recognized as a regional partner for the County of Orange emergency management program.

Accordingly, the Orange County Rescue Mission/OperationOC, as a partner in preparedness has developed an Emergency Operations Plan, which is based on the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS), and is being integrated into the emergency planning and response process of the Orange County Operational Area.

The County of Orange places disaster planning responsibility for the Orange County Operational Area (OC OA) as the lead agency for disaster preparedness and coordination with the Orange County Sheriff's Department Emergency Management Bureau (OC EMB). OC EMB is also responsible for activating the Emergency Operations Center (EOC) which is the centralized control and coordination point for emergency operations and decision-making for the Orange County Operational Area. Activating the EOC, and its corresponding functional responsibilities,

are clearly described in the OC OA Emergency Operations Plan (EOP) and follows the guidelines of SEMS and NIMS.

PURPOSE OF PLAN OF COOPERATION

The County of Orange recognizes the Orange County Rescue Mission/OperationOC as an established Private Nonprofit as described in the California Code of Regulations, Title 19, Division 2, Chapter 6, Article 2, §2991 et seq. (State Private Nonprofit Organizations Assistance Program) and its role as an Intermediary Private Nonprofit. Additionally, the County of Orange supports the right of the Orange County Rescue Mission/OperationOC to pursue reimbursement for essential community services provided during a disaster pursuant to the California Disaster Assistance Act, the State Public Assistance Program, and the State Private Nonprofit Organizations Assistance Program given that the Orange County Rescue Mission/OperationOC follows established guidelines contained within this Plan of Cooperation.

1. To recognize the respective roles and responsibilities of Orange County Rescue Mission/OperationOC and the OC EMB in disaster preparedness, planning and operations for natural disasters, nuclear accidents, civil disorder, terrorism and other emergencies;
2. To serve as the basis for mutual understanding and collaboration by which resources of Orange County Rescue Mission/OperationOC and OC EMB can be most effectively deployed to assist the community members of Orange County in the event of a disaster.

ROLE OF ORANGE COUNTY RESCUE MISSION/OPERATIONOC

In a disaster scenario, Orange County Rescue Mission/OperationOC's primary role will be to maximize access to community resources for those affected by the disaster.

Once the OA EOC is activated, Orange County Rescue Mission/OperationOC will serve as support to the EOC by providing a link to coordination with community based organizations, the private sector, and non-profit entities.

Orange County Rescue Mission/OperationOC will also actively seek to employ key principles for emergency preparedness, including:

- Encouraging emergency planning for all hazards, all phases, and all stakeholders, and all impacts relevant to disaster recovery,
- Employing sound risk management principles in assigning priorities and resources,
- Ensure unity of effort among all elements of the community,

- Create and sustain emergency preparedness partnerships with community based organizations, the private sector, and non-profit entities,
- Encourage the synchronization of emergency preparedness and recovery activities of relevant stakeholders to achieve milestones towards disaster preparedness and recovery, and
- Use creative and innovative approaches to solving disaster recovery challenges.

SCOPE OF PLAN OF COOPERATION

Both agencies recognize the importance of partnering to serve the needs of the Orange County community during a disaster situation. Further, it is recognized by OC EMB that the Orange County Rescue Mission/OperationOC has access to resources necessary for disaster recovery and the Orange County Rescue Mission/OperationOC is prepared to serve as a major emergency management resource for those most in need during times of crises.

The following actions are agreed upon by both agencies and will ensure the partnership is mutually beneficial:

- 1) OA Emergency Operations Center seat assignment when the OA Emergency Operations Center is activated and the level of response requires this position be filled.
- 2) Use established activation and coordination procedures when the OA Emergency Operations Center is not activated with the Orange County Rescue Mission/OperationOC point of contact for coordination with Private Non Profits during recovery efforts in the affected disaster areas.
- 3) Integration of Orange County Rescue Mission/OperationOC into the Operational Area Emergency Operations Plan.
- 4) Provision of training courses through the OC Emergency Management Bureau.
- 5) Integration of Orange County Rescue Mission/OperationOC into existing information dissemination systems.

1. OA Emergency Operations Center seat assignment

- a. OC EMB agrees to create a seat for Orange County Rescue Mission/OperationOC within the Logistics Section area of the EOC, including a workstation and associated equipment and supplies required to fully execute the agency's emergency operations functional responsibilities as they relate to the OA EOC.
- b. OC EMB agrees to notify the designated Orange County Rescue Mission/OperationOC representative once the EOC has been activated at a sufficient level to require the need for advanced coordination with community based organizations, the private sector, and non-profit entities.

- c. Orange County Rescue Mission/OperationOC agrees to assign one staff member, designated as the liaison, who will be fully trained and available to perform coordination duties required in the Logistics Section of the EOC.
 - d. Orange County Rescue Mission/OperationOC will supply the OC EMB with the necessary contact information for the designee and will ensure that the contact information is current and up-to date at all times.
 - e. Orange County Rescue Mission/OperationOC will include two individuals as back-up for the primary designees when the designated representative is unavailable or incapable of responding to the EOC activation request.
 - f. The Orange County Rescue Mission/OperationOC designated liaison will maintain contact OC EMB Emergency Management Team to receive updated information on the status of agencies, and to disseminate "EOC Approved" information only.
 - g. The Orange County Rescue Mission/OperationOC agrees that its representative at the Operational Area Emergency Operations Center in the Logistics Section and will coordinate with the Logistics Section Chief to facilitate real time linkages of providers of disaster resources with community based organizations, the private sector, and non-profit entities that have disaster needs.
 - h. The Orange County Rescue Mission/OperationOC agrees to provide real time updates on the OperationOC website at www.OperationOC.org using the approved press releases and public information from the Operational Area EOC.
 - i. The Orange County Rescue Mission/OperationOC agrees to provide a representative to the location of the established Local Assistance Center when the Operational Area EOC activates this function.
2. OC EMB and the Orange County Rescue Mission/OperationOC agree to use established activation and coordination procedures when the OA Emergency Operations Center is not activated with the Orange County Rescue Mission/OperationOC point of contact for coordination with Private Non Profits during response/recovery efforts in the affected disaster areas.
- a. The Orange County Rescue Mission/OperationOC understands the importance of coordination within Orange County and how resources should be requested prior to deployment.
 - b. OC EMB agrees to notify the Orange County Rescue Mission/OperationOC point of contact if or when Private Non Profit resources may be utilized to assist a community affected by the disaster.
 - c. Both parties agree the request process from OC EMB to the Orange County Rescue Mission/OperationOC may be in written or verbal form as long as all conversations are documented by both parties.
 - d. The Orange County Rescue Mission/OperationOC point of contact will only coordinate Private Non Profits they have cooperative agreements with within

Orange County and any additional aid outside of Orange County will be coordinated or directed to OC EMB.

- e. The Orange County Rescue Mission/OperationOC agrees to maintain an accurate list of Private Non Profit organizations they have cooperative agreements with and provide OC EMB a copy to keep with this Plan of Cooperation as new organizations are added or changes are made.
3. Integration of Orange County Rescue Mission/OperationOC into the Operational Area Emergency Operations Plan.
 - a. OC EMB agrees to include the roles and responsibilities of Orange County Rescue Mission/OperationOC as set forth in this Plan of Cooperation in the OA EOP, including seat assignment and functional responsibilities, and a signed copy of this Plan of Cooperation will serve as an attachment to the OC OA EOP.
 - b. OC EMB agrees to include Orange County Rescue Mission/OperationOC or its designee in table-top or other disaster preparation and planning exercises.
 - c. Similarly, Orange County Rescue Mission/OperationOC agrees to integrate this Plan of Cooperation and the associated functional responsibilities into its EOP, including a signed copy of this Plan of Cooperation as an attachment to the plan.
 - d. The Orange County Rescue Mission/OperationOC agrees to participate in monthly Orange County Emergency Management Organization planning and coordination meetings.
 4. Provision of training courses through OC Emergency Management Bureau
 - a. OC EMB agrees to notify Orange County Rescue Mission/OperationOC of training courses hosted by the OC OA at the EOC, including the EOC overview and Support Staff Training Courses.
 - b. OC EMB agrees to provide the Disaster Service Worker Volunteer Oath to Orange County Rescue Mission/OperationOC representatives and volunteers.
 5. Integration of Orange County Rescue Mission/OperationOC into OA emergency operations.
 - a. The Orange County Rescue Mission/OperationOC agrees to maintain communications with the Operational Area through the Operational Area Emergency Manager and/or the Logistics Section Chief during real emergency situations.
 - b. The Orange County Rescue Mission/Operation OC agrees to operate an emergency communication notification and information dissemination system for OperationOC participating community based organizations, the private sector, and non-profit entities.

- c. OC EMB agrees to integrate Orange County Rescue Mission/Operation OC into its EOC overview and Support Staff training courses, dissemination/notification systems, including those used for press releases and OA Status Report Updates.
- d. OC EMB agrees to recognize and support Orange County Rescue Mission/OperationOC as a primary disaster coordination system. The EOC shall support collaboration and integration of other information systems within the Orange County Rescue Mission/OperationOC.

NON-CONTRACTUAL NATURE OF PLAN OF COOPERATION

This Plan of Cooperation is intended only as a framework within which the parties intend to pursue a common objective. It has not been reviewed or approved by the Orange County Board of Supervisors, is not intended as a contract, and does not create any mutual obligations. There shall be no legal sanctions available for its enforcement or for any alleged breach. Either party may cease compliance with the terms of this Plan of Cooperation without notice to the other party.

Effective this 22 day of April, 2011.



Jim Palmer
President
Orange County Rescue Mission/OperationOC



Donna Boston
Emergency Manager
County of Orange
Orange County Operational Area